

ANNUAL GENERAL MEETING MINUTES

Montgomery on the Bow BIA

Date: November 19, 2019

Location: Notable the Restaurant – Private Room,

4611 Bowness Road NW, Calgary

Business	Attendees
Medical Clinic	Leon Nellissen (President) Dr Sheila Scott
Dairy Queen	Wayne & Monika Jansen (Secretary/Treasurer)
Alien In-line	Mark Greenwald/ Patrick Seltsam (Director)
CIBC	Susanna Lau (Director)
Montgomery Chiropractic	Dr.Kelly
Montgomery Village Veterinary Clinic	Dirk Dekens / Darlene Vandevenne
ThairAPY	Fay/Mike Ostafichuk
Thrift Store	Elisabeth Misker
Alberta Vacuum	
Pizza 3000	Amed Ziaahmad
Fast Signs	David Brooke
Pazzers Pub	Saravavan / Sabrina Lawor
NoTable	Mike Noble
Vive Integrative Health	Patti Yik
Allans Flowers	Elaine Bliss
Edward Jones	Andrea Andersen
Guest Affiliation	Name
City of Calgary	Michael Magnan
City of Calgary	Caylee Dyck
City of Calgary	Ervina Hendra
MCA	Leah Owen
MCA	Jewel Spangler
MCA	Janine McAuliffe

1. Call to Order 7:10 pm
2. Motion to approval of 2019 Annual General Meeting Agenda Fay Ostifichuk, 2nd Darlene Vandevenne, Passed
3. Motion to approval of 2018 AGM Minutes Saravavan, 2nd Wayne Jansen, Passed

4. 2019 Highlights – Continued upkeep to Streetscape/Beautification

New Banners – happy to work with local business Fast Signs on new banners printed with the addition of new locations on 16th Avenue.

Planters and hanging baskets – New planters in the park and we partnered with local florist Heather from Allan's Flowers. Hanging baskets also replaced where needed.

Graffiti Abatement – cont'd work with Good Under Pressure.

Holiday Decorations – wreath installation along Bowness Road and are installing new wreaths along 16th Avenue. Increased lights in the park this year.

Sponsorships/Grants

COC Streetscape Assistance - \$2400

City of Calgary Parking Authority - \$4000

This year we are applying for Community Standards Grant \$6000

TD Parks - \$2500

Partnerships

Montgomery Community Association

Bowness BIA

Bowness Community Association

Calgary Heritage Committee

Mtgs with BIA ED's

City of Calgary Engagement

Business Tax Sessions regarding changes to Business Tax/Property Tax

Main Streets - Bowness Road (Montgomery) Thank you to Dr. Kelly for letting us host event at his office studio space.

CPA – Donald Shoup – Parking Presentation – value of paid parking.

Pre-Budget Information Sharing Session– focus for BIA's

Marketing- New Facebook Page – Montgomery on the Bow BIA @montgomerybia

Instagram page to follow shortly

Avenue Magazine in process of working on article focusing on Montgomery and its Business Community. Meeting to follow in January as we may do a two-part series – one prior to Main Street or during and then a follow up when completed. Consider partnering with MCA as the new All Access Park has been completed, George Gell Park Project on the way as well as the Bike Park currently being worked on.

Events- Upcoming Light Up Montgomery- Next year we will add sponsorship or engagement opportunities by the local businesses. We completed our posters but since then have received feedback from Thairapy Salon and Dermalogica Skin Centre who will be sponsoring the Photo Opp area and Montgomery Village Veterinary will be supplying “cookie treats” alongside the tent area where cookie decorating will be taking place

5. 2019-20 Planned Projects- Increase in Street Beautification, 16th Avenue – focus on additional banners/hanging flowerpots and holiday décor. We are working on banners and sandwich boards to provide support once the Main Streets construction starts – business open during construction, shop local. Additional banners for new light standards

Bike Racks- Project Bike Racks began this past summer as a way to encourage cyclists to “Stop and Shop” in Montgomery. We hope to have a final design early into 2020 so production can start and we can start placing them along 16th Avenue first and then add additional racks along Bowness Road and through community. A huge thank you to the Calgary Parking Authority for providing a grant of \$4000 to help pay for our initial Bike Racks. Locations have not been determined but we have had requests from Sports Rent, Montgomery Village Veterinary, Dr. Joseph Kelly and Dairy Queen. We will be working with the City of Calgary for installation and approval of all sites on public land.

Marketing- Increase Facebook and Instagram Followers – start a “get to know” your businesses – photo of business owner or business sight to promote current businesses eg. Shawarma Palace – did you know they won a Top 100 Award among businesses in Calgary. But to do this will all businesses – all industries.

Events

Stampede Breakfast – we are excited to work towards our first ever Montgomery Town Square Pancake Breakfast. Tentatively scheduled for Saturday July 11th – we are working with Safeway and have put in a submission to the Calgary Stampede Caravan Committee to request help in sponsoring and running this event. This will be a huge undertaking so we are hoping some businesses will volunteer specifically for the breakfast. An outline will be sent out shortly into 2020. Looking for ideas on business support and how you would want to be a part of it.

Light Up Montgomery- Continue to build on the success of this event! A huge thank you to Safeway who has provided the lighting costs for the past two years.

6. 2019 Financial Report and 2020 Budget Monika Jansen, Treasurer, Montgomery on the Bow BIA
Purchases and expenses for 2019 are as follows:

Storage Unit – rental

Replacement of Banners on Home Road

Down Payment for Bike Racks

Planters in Montgomery Park including Park Maintenance

Refurbished some hanging baskets and new baskets

Addition of seasonal lights to park and decor for M

Wreaths for 16th Avenue

Funds were transferred from MIS to BIA and account closed

BIA moved funds to 2 GIC accounts to collect better interest in short term

2020 Plans

Levy to remain the same. Support for businesses is needed while Main Street improvements occur with signage. More light posts and planters will be required as project is completed.

Consideration to reduce levy in 2021 if projects are not completed and additional funding is not required.

Bike Rack completion

Continued Graffiti removal and park maintenance

Stampede Breakfast

Seasonal lights for 16th Avenue and Bowness Road

Mike Ostifichuck questioned not receiving Community Standards grant.

MONTGOMERY ON THE BOW BUSINESS IMPROVEMENT AREA
2019 FINANCIALS AND 2020 BUDGET

REVENUES	Audited		2019						2020			Comments
	2017 Actual	2018 Actual	To Date	Projected	Total	Budget	\$ Diff	% Diff	Budget	\$ Diff	% Diff	
BIA Levy	\$74,000	\$70,000	\$70,000	\$0	\$70,000	\$70,000	\$0	0%	\$70,000	\$0	0%	Revenue from Tax Levy
Grants		\$8,000	\$2,400	\$0	\$2,400	\$8,000	-\$5,600	-70%	\$12,000	\$4,000	33%	Community standards/Td Parks/Parking
Events Income			\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	0%	
Interest/Other Income			\$0	\$0	\$0	\$0	\$0	0%	\$2,600	\$2,600	100%	Investment Income
Total Revenues	\$74,000	\$78,000	\$72,400	\$0	\$72,400	\$78,000	-\$5,600	-7%	\$84,600	\$6,600	8%	
EXPENDITURES												
General/Administration	\$9,129	\$1,095	\$26,982	\$2,205	\$29,187	\$30,000	-\$813	-3%	\$30,000	\$0	0%	ED wages/Storage/Office Supplies/Bank Charge
Public Safety/Social Issues	\$0	\$6,700		\$5,700	\$6,700	\$5,985	-\$285	-5%	\$5,700	-\$285	-5%	Graffiti removal every 2nd Monday renews Nov
Streetscape Improvements	\$8,560		\$12,287	\$8,000	\$20,287	\$28,920	-\$8,633	-30%	\$20,000	-\$8,920	-45%	Banners/ Flowers/Lights
Marketing/Communications	\$1,358	\$803	\$658		\$658	\$3,000	-\$2,342	-78%	\$1,500	-\$1,500	-100%	Quarterly communications to MBIA/
Urban Development/Planning	\$0	\$0	\$127	\$0	\$127	\$0	\$127	0%	\$0	\$0	0%	
Special Projects/Events	\$12,492	\$8,582	\$8,359	\$2,000	\$8,140	\$9,000	-\$860	-10%	\$20,500	\$11,500	56%	Lightup Montgomery/ Stampede Breakfast/ Bike racks/AGM
Capital Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	0%	
Insurance/Accounting		\$3,495	\$3,917		\$3,917	\$3,495	\$422	0%	\$4,000	\$505	0%	Insurance/Accounting
Other		\$5,788	\$2,900		\$2,900			0%	\$2,900	\$2,900	0%	Park Maintenance
Total Expenditures	\$31,539	\$25,463	\$55,229	\$17,905	\$73,134	\$80,400	-\$7,266	-9%	\$84,600	\$4,200		
Surplus/(Deficit)	\$42,461	\$52,537			\$734				\$0			
Net Assets at beginning of year	\$64,697	\$107,158			\$159,695				\$158,962			
Net Assets at end of year	\$107,158	\$159,695			\$158,962				\$158,962			

9. Election of Board of Directors

Susanna Lau is in her second year as Board Member

There were no nominations sent in and three directors are up for re-election. Mark Greenwald motioned to elect the below nominees, 2nd Wayne Jansen Passed.

Leon Nellisen

Monika Jansen

Patrick Seltsam

10 Guest Speakers –

Michael Magnan and Caylee Dyck – City of Calgary Main Streets

Leaha Owens – Montgomery Community Association

11. Q&A Mike Noble questioned number of break-ins and has issues.

12. Wayne Jansen motioned to Adjourn 8:45 pm